

Ref: Agenda/Council141014

8 October 2014

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 14 October 2014** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

3. TOWN MAYORS' ANNOUNCEMENTS

4. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

5. INVITED SPEAKER

There is no invited speaker.

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a.** For Members to receive and approve the minutes of the Council meeting held on 23 September 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade

8. MATTERS ARISING

- a. Minutes of the Council meeting held on 23 September 2014.

9. PLANNING APPLICATIONS

a. CB/14/03696/FULL – 120 Holme Court Avenue

Single storey rear extension

b. CB/14/03503/FULL – West Sunderland Farm, Dunton Lane

Install external wall insulation to the outside walls. The existing walls are brick, the proposed wall will be smooth rendered.

c. CB/14/03168/MW – Biggleswade Golf Range, Hill Lane, Old Warden, Biggleswade

Variation of conditions 1,4,6,10,11,19 and 21 of planning permission 18/2009 to introduce a revised landform and changes to the phasing scheme, landscaping scheme, drainage strategy, programme of archaeological investigation, layout of wheel cleaning system and dust suppression scheme.

A copy of the conditions will be on display in the Chamber for Members to view.

d. CB/14/03169/MW - Biggleswade Golf Range, Hill Lane, Old Warden, Biggleswade

Small extension to bund structure permitted under planning permission 18/2009 using imported inert material and an extension to the operational area for the construction of the permitted bund structure to allow a revised haul road alignment (Both retrospective)

e. CB/14/03782/LB – 97 High Street

Listed Building: Installation of a fresh air handling unit on existing flat roof to the building, internal alterations & replacement shop front.

There were no objections raised from Council when it went before council on 24th June 2014, providing it keeps in with the remainder of the building.

f. CB/14/03542/LB – 63 High Street

Listed Building: New shop front door to match existing, new ramp with stainless steel balustrades and handrails to provide level access to the branch, new external ATM to replace existing.

g. CB/14/03126/LB – The Crown Hotel, 23-25 High Street

Listed Building: Ground floor infill and rear extension and first floor side extension to existing listed hotel building. Change of use of existing shop unit to hotel use and incorporation within existing hotel. Conversion of existing garage to disabled accommodation. Internal alterations, creation of beer garden, new bin store, plant, disabled parking and associated works.

10. ACCOUNTS

a. Annual Audit

- i. For Members to approve the Annual Return for 31 March 2014.
- ii. For Members to receive and record the External Audit Report for the year to 31 March 2014 and agree the recommendations. (a copy is attached to this agenda).

11. ITEMS FOR CONSIDERATION

a. Standing Orders

For Members to approve the Town Council Standing Orders, (A copy is enclosed with this agenda).

b. No Cold Calling sign request

Town Council has received a request from a resident for a 'No Cold Calling' sign to be erected in Kingfisher Close, Biggleswade, (A copy is attached to this agenda).

c. **Application for Designation of a Neighbourhood Area**

CBC has received an application from Studham Parish Council to designate the parish as a 'Neighbourhood Area'. A successful designation will mean that the Parish Council can proceed to prepare a Neighbourhood Plan together with the Community, if they will to do so.

If Member have any objections to the **extent of the area only** please send them to LDF@centralbedfordshire.gov.uk or addressed to the Development Plan Process Team at the following address: Development Plan Process Team, Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford, Beds SG17 5TQ. Comments should be received by **17 November 2014**

d. **Work to a tree Protected by a Preservation Order: Prune one Sycamore tree located to the side of the property. The tree is within Preservation Order Ref: MB/TPO/09/00002 and is listed as T1 Located 30 Ivel Gardens, Biggleswade, SG18 0AN.**

CBC has received an application to carry out work to preserved tree(s) at the above property. If Members wish to comment on the application, please do so in writing within 21 days of the date of this letter quoting the above application number.

e. **Correspondence**

Correspondence has been received from a resident of Biggleswade; Reference Planning Application CB/14/03125/FULL, asking the Town Councils views on the current and future obstruction of public access through the Crown Hotel and to ask what the Town Council have done to protect the interests of residents in this matter. (Copy of correspondence attached to this agenda).

f. **Public Spaces Protection Orders**

Following the Town Council meeting 9th September 2014 where it was **RESOLVED** to contact CBC and the Police and obtain further guidance and details on the legislation, (attached to the agenda) is correspondence from Central Bedfordshire Council, Bedfordshire Police and a copy of the Legislation.

g. **Correspondence**

Correspondence has been received from Adam Maciejewski, Senior Definitive Map Officer at Central Bedfordshire Council.

Adam has contacted the Town Council concerning the passageway through the Crown Hotel, Biggleswade. As part of his research Adam is asking the Town Council for any information they might have on whether the Crown Hotel passageway has been historically maintained by either the Town Council or the Biggleswade Urban District Council, and when the Abbots Walk route was opened up and made available for public use, who currently owns it as it does not appear to be a public right of way or publicly maintainable, (copy of the correspondence attached to the agenda).

12. **ITEMS FOR INFORMATION**

a. **Biggleswade Green Wheel Update – September 2014**

Following the Council meeting held on 9 September (item 10e), it was **resolved** that BRCC be contacted for an update on the Green Wheel cycleway.

An update has now been received and is attached to this agenda.

13. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

14. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Items (Contracts, Rose Lane).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.